

HISTORY  
of the  
FIRST STATE CHAPTER

May 8, 1979. The first organizational meeting to establish a chapter within the Delaware-Maryland-District of Columbia Division of the National Secretaries Association (predecessor of Professional Secretaries International) was held at the Dover Inn. Appointment of officers was held with Pat Palmisano as President, Sharon Parks as President-Elect, Dot Willis as Secretary, and Roylene Marvel as Treasurer. These officers were recommended by the sponsoring Tidewater Chapter of Easton, Maryland. The chapter name selected was "First State" over Diamond, Diamond State, Blue Hen, and Kent-Sussex. Committees were selected for Charter Night.

May 23, 1979. A working meeting was held at the Dover Inn. A summary of committees needed was given by Patti Gordy, as follows: Bylaws, Membership, Home Trust Fund, Ways and Means, Program, Publicity, Historian, Hospitality, and Arrangements. Other committees suggested were FSA, Education/CPS, Secretaries Week, Executive Night, Secretary of the Year, Bulletin, and Civic and Chaplain.

July 28, 1979. Charter night was held at the Dover Inn following a meeting on June 7, 1979, at the same location at which the following committees were established:

Program . . . . .	Gail LoBato*, Mari Reynolds
Ways and Means . . . . .	Denise Palchik*, Louise Warfield
Education/CPS . . . . .	Carlene Jackson*
Arrangements . . . . .	Roylene Marvel*
Publicity . . . . .	Ruby Bowden*, Denise Palchik
Historian . . . . .	Virginia Bishop*
Rules and Procedures . . . . .	Pat Palmisano, Sharon Parks, Dot Willis, and Roylene Marvel
Membership . . . . .	Sharon Parks*
Home Trust Fund . . . . .	Roylene Marvel*
FSA . . . . .	Jo Rolison*
Hospitality . . . . .	Sharon Pritchett*, Elaine Venable
Bulletin . . . . .	Elaine Venable*, Mari Reynolds
Chaplain . . . . .	Sharon Pritchett*
Parliamentarian . . . . .	Jo Rolison

(Asterisk Denotes Chairman)

It was established that meetings would be held the third Monday of each month at 6 p.m. with meetings following dinner. Jo Rolison made a motion that chapter dues of \$7 be established; the motion was carried.

September 17, 1979. Tom Ereka was guest speaker with the topic "Getting to Know Yourself." The chapter board recommended that dinner costs be limited to \$8; this recommendation was carried unanimously.

October 15, 1979. Meeting guests included Joan Austin of Del Tech; Audrey Bacino, secretary to Judge Henry Horsey; Bernice Biddle, secretary to Superintendent of Delaware State Police; Beverly Dye of Del Tech; and Doris Kreck, secretary at Highway Administration Office. Having served 90 days after being appointed by the installing chapter (Tidewater), the following were elected to office: President - Pat Palmisano (nominated by Debbie Martin); President-Elect - Sharon Parks (nominated by Elaine Venable); Secretary - Dot Willis (nominated by Jo Rolison); and Treasurer - Roylene Marvel (nominated by Doris Darman). A motion by Jo Rolison to elect by acclamation was carried; those named were so elected.

November 19, 1979. Eileen C. Todd, DMD Division President, was guest speaker. Guests included Audrey Bacino, secretary to Judge Henry Horsey; Bernice Biddle, secretary to Superintendent of Delaware State Police; Loretta Grimes, administrative secretary at Del Tech; Doris Kreck, secretary at Highway Administration Office; Mary Lank, secretary at Dover Air Force Base; Frances Vest, Secretary and President of Delaware State Education Association; Janice Yerkes of Division of Fish and Wildlife; Patti Gordy, DMD Division President-Elect; and Wanda Marine of Delaware Chapter. The Board recommended acceptance of application of Bernice Biddle.

December 17, 1979. Homemade craft items were auctioned off by Crawford Carroll. Bernice Biddle to be installed at January meeting.

January 21, 1980. Debbie Martin was selected as "Secretary of the Year"; other participants were Pat Palmisano and Sharon Parks. Sharon Parks welcomed new member Loretta Grimes. The Board recommended acceptance of applications from Doris Kreck, Audrey Bacino, and Sheila Giampietro; these recommendations were adopted. The Board recommended \$5 be sent annually in March to Home Trust along with any fines levied for not wearing NSA pin; the recommendation was adopted.

February 18, 1980. Edward Marecki, Instructional Director of Business Technology at Del Tech was guest speaker with topic "The Rise and Fall of Free Enterprise." President Pat Palmisano welcomed Bernice Biddle, Sheila Giampietro, Doris Kreck, and Audrey Bacino as new members. The Nominating Committee presented the 1980-81 slate of officers: Treasurer.- Loretta Grimes; Secretary - Dot Willis and Debbie Martin; and President-Elect - Roylene Marvel.

March 17, 1980. Jean Delco was guest speaker with topic "The Working Woman." President-Elect Sharon Parks welcomed Mary Lank and Janice Yerkes as new members. It was announced that the Terry Campus of Del Tech would recognize CPS Exam for academic credit.

April 21, 1980. President Pat Palmisano welcomed Sharon Horvath as a new member. Secretaries Week proclamations were signed by the City of Dover and the City of Milford; a resolution was done by the State Legislature. Approval was received to charter an FSA chapter at Del Tech Terry Campus in the fall. It was announced that six members planned to attend the DMD Division Annual Meeting to be held at the Carousel Hotel on May 9-10 in Ocean City, Maryland.

May 19, 1980. Guest speaker was Patti Gordy, DMD Division President. Sharon Parks, Membership Committee Chairman, proudly announced chapter's receipt of two membership awards at the DMD Division Annual Meeting. Debbie Martin was presented a certificate and plaque for SOTY. Sharon Parks was declared duly elected President, having served as President-Elect the prior year. There being no nominations from the floor, the following were duly elected as 1980-81 officers: President-Elect - Roylene Marvel and Secretary - Dot Willis. Denise Palchik was nominated for Treasurer by Carlene Jackson but declined due to other commitments. There being no further nominations from the floor, Pat Palmisano declared the office of Treasurer vacant and requested Loretta Grimes serve; Loretta accepted the appointment. The officers were installed by Patti Gordy, DMD Division President.

June 19, 1980. President Sharon Parks welcomed Marilyn Gooding as a new member. Marie Hutton and Sarah Loughran were guest speakers with topic "Communication With One Another." Pat Palmisano made a motion to hold a seminar with Del Tech Terry Campus in March 1981; the motion was seconded and carried.

September 15, 1980. President Sharon Parks welcomed new member Linda Dukes. It was announced that FSA Charter Night would be November 12. Barbara Evans, a staff assistant in Senator Roth's office, was guest speaker.

October 20, 1980. Pam Smith, President of new FSA Chapter, invited members to the FSA Charter Night on November 12. The NSA Chapter presented the FSA Chapter with a gavel. It was announced the seminar would be held March 28.

November 15, 1980. This meeting was held jointly with Bay Shore Chapter at the Blue and Gold Restaurant in Georgetown. Applications for membership were approved by International for LaVonda Lamb, Jean Garnes, and Geneviene Gantert.

December 8, 1980. A Christmas craft auction was held with Burt Willis as auctioneer. LaVonda Lamb and Geneviene Gantert were welcomed as new members; Louise Warfield resigned. A theme for the seminar was selected - "Crossroads of the 80's."

January 19, 1981. Sharon Parks was selected as SOTY. FSA Chapter reported they made \$300 on their Christmas bazaar and bake sale; they plan to use this towards expenses to the Division meeting in Hershey, Pennsylvania.

February 16, 1981. Results of voting were reported by the president to change the organization name to **Professional Secretaries International**: For - 477; Against - 227; and Illegal Votes - 17. Vivian Houghton was guest speaker with topic "Invasion of Privacy and Women's Rights."

March 16, 1981. It was reported that the seminar would be held at Del Tech, 170 applications had been received, and 10 FSA members would act as hostesses. Also reported was that the program for April's meeting would be a visit to Legislative Hall. FSA reported it held an open house which was attended by 70

high school students (Sharon Parks and LaVonda Lamb gave presentations) and FSA members would attend the FSA Division meeting. Rosalyn Scott of Roots and Branches was guest speaker with topic "Plant Talk."

April 29, 1981. Roylene Marvel welcomed new member Barbara Lloyd. Pam Smith of FSA invited PSI members to their recognition banquet to be held May 23. The 1981-82 slate of officers was presented: President-Elect - Loretta Grimes; Secretary - Sheila Giampietro; and Treasurer - Denise Palchik.

May 18, 1981. President Sharon Parks reported highlights of the May 15-16 DMD Division Annual Meeting at Hershey, Pennsylvania, including her being chosen SOTY and the FSA Chapter having received an award for outstanding accomplishments during the previous year. There being no nominations from the floor, the 1981-82 officers were duly elected.

June 13, 1981. Del Tech Terry Campus announced they would like us to conduct another seminar in the fall. Dr. Edmund Walters was contacted to lead the seminar on "Time Management," with a potential date of October 10. The Board recommendation that we co-sponsor this seminar was adopted. The President-Elect resigned her position. Peggy Garner, DMD Division Corresponding Secretary, installed the 1981-82 officers: President - Roylene Marvel; President-Elect - Loretta Grimes; Secretary - Sheila Giampietro; and Treasurer - Denise Palchik.

September 21, 1981. A resolution was presented to the membership by the Rules and Bylaws Committee to change "First State Chapter, NSA" to "First State Chapter, PSI." A motion was made by Jo Rolison and seconded by Sharon Parks and agreed upon by all to accept this resolution.

October 19, 1981. Al Hedgecock, Executive Director of the Central Delaware Chamber of Commerce, was guest speaker with topic "Public Relations."

November 16, 1981. Margo Ostruska was introduced as guest by Sharon Parks.

December 14, 1981. A craft auction was held with Burt Willis as auctioneer. Elizabeth Hutchins was welcomed as guest.

January 18, 1982. Roylene Marvel was selected as SOTY. Sandra Frazier and Elizabeth Seay were installed as new members. Dottie Baker was introduced as guest. Jo Rolison stated three FSA members had taken the scholarship test. It was reported that the spring seminar at Del Tech would be on "Communications."

February 15, 1982. Sandy Falatek, Instruction Director of Public Services for Del Tech, was guest speaker with a presentation on keeping fit, alert, and knowing our limitation to continue to do a good job. Pat McKinney and Lori Foust were introduced as guests. SOTY winner, Roylene Marvel, submitted her SOTY application for consideration at DMD Division level.

March 15, 1982. The meeting program was arranged by the FSA Chapter. The subject was "Education - A Continuing Process," and guest panelists were Kathy

Dee of Chesapeake Utilities; Evanelle Geldof of Del Tech; Pam Smith, FSA student; and Joanne Dougherty of Del Tech. Welcoming introductions were given for Sandy Schwartz, Joanne Dougherty, Evanelle Geldof, and four visiting Bay Shore members. Bernice Biddle installed two new members – Susanne Truitt and Margot Ostruska. Pam Smith gave a report for FSA, indicating that four members were selected to be published in the "Who's Who Among American Junior Colleges." It was announced that an Executive Luncheon would be held April 20 at Johnathan's Restaurant. The date for signing of the Secretaries Week Proclamation was changed to March 25 at Legislative Hall.

May 17, 1982. Officer Rosewell of the Dover Police Department was guest speaker with topic "How to Handle a Rape Crisis." Betty Burris was welcomed. It was announced the fall seminar would be held November 6, with Chris McGaffin as presenter of "Negotiating Skills." LaVonda Lamb presented the 1982-83 slate of officers: President – Denise Palchik; President-Elect – Sheila Carlisle; Secretary – LaVonda Lamb; and Treasurer – Vacant. Sue Truitt was appointed as Treasurer. A motion to accept the slate by acclamation was given by Jo Rolison and seconded by Pat Palmisano.

September 20, 1982. The meeting was held at Delaware State Police Headquarters with Nancy Thompson as guest speaker. It was reported that six members attended Tidewater Chapter's seminar on September 18.

October 18, 1982. The program was presented by Jo Rolison on "Parliamentary Procedures." It was reported that Denise Palchik and LaVonda Lamb would speak at the College's open house for high school students on November 30.

November 12, 1982. Sharon Parks gave a presentation on the proper way to fill out applications for the CPS Exam. Loretta Grimes reported 61 registrants at the seminar, with 57 attending. Gross revenue for the seminar was \$1,527; Chapter profit was \$670. A letter was received from the Division of Highways soliciting monetary donations to purchase child restraint seat for the Loaner Program. It was moved and seconded that the first \$21.20 from our craft auction be used to purchase an infant seat; the motion was carried.

December 13, 1982. It was reported that the FSA Open House was a great success, with 100 high school students attending. The Christmas Auction raised \$123.25, of which \$21.20 would be used to purchase an infant seat for the Division of Highway's Loaner Program.

January 17, 1983. It was announced that Secretaries Week would be April 24-30, that Secretary Speak-Out would be held in Boston on March 9, and that Sharon Parks, Pat Palmisano, and Denise Palchik planned to attend.

February 21, 1983. New members welcomed were Betty Burris, Pat Homlish, and Kathy Hebert. Wayne Meluney was guest speaker with topic "Participative Management, the Quality of Work Life Movement." It was announced the Executive Luncheon would be held April 19 and the FSA Annual Meeting would be March 12 in Annapolis.

March 21, 1983. It was reported that six FSA members attended the Annual Meeting in Annapolis and that the FSA Chapter presented a skit on "Secretarianism." An announcement was made that the Executive Luncheon would be held at Johnathan's Restaurant and that six candidates have been nominated for "Boss of the Year." Secretaries Week Proclamations were scheduled for signing on March 24 by Mayor Carroll and Lieutenant Governor Castle.

May 16, 1983. FSA incoming officer, Ann Hunter, was the winner of the PSI Scholarship. With no nominations submitted from the floor, the 1983-84 slate of officers were elected by acclamation: President - LaVonda Lamb; President-Elect - Margot Ostruska; Secretary - Bernice Biddle; and Treasurer - Sue Truitt. It was announced that 11 members and seven FSA members planned to attend the May 20-21 DMD Division Annual Meeting to be held at the Sheraton Fontainebleau in Ocean City, Maryland, and that Sue Truitt and Roylene Marvel had accepted an award of appreciation from Lieutenant Governor Castle for our contribution to the Child Safety Loaner Program.

June 20, 1983. DMD President Deanna Lytle was guest speaker with topic "Yes Rather Than No Member of PSI." She installed the 1983-84 officers.

September 19, 1983. Martha B. Anderson of the Delaware Development Office was guest speaker with topic "What's Right With Being a Secretary." Frances Antal, Susan Bartlett, Claudia Cola, Renee Currie, Sally Evans, Patricia Farrow, Hilda James, and Judy Rigby were welcomed as new members. President LaVonda Lamb reminded members to wear their name tags and pins; if not, there would be a 25-cent fine which would be sent to the PSI Retirement Centers Trust. It was announced that Dot Willis passed the CPS Exam and that the fall seminar theme would be "Directions."

October 17, 1983. Larry Merchant of Scott Paper was guest speaker with topic "Working With Committees." President LaVonda Lamb reported she attended the September 20 FSA meeting and spoke on "What FSA Can Do For You."

November 21, 1983. Sheila Bateman of Tidewater Chapter was our guest speaker with topic "Preparation for the CPS Exam." It was reported that the seminar would net approximately \$700.

December 12, 1983. The annual Christmas Auction was held with C.T. Scuse as auctioneer. Cheryl Anglin was a guest.

January 23, 1984. SOTY competition was held with the following persons as judges: Robert Bartalotta, City Manager of Dover; Debbie Bittner, Assistant City Clerk of Dover; and Wilma M. Sudler, Data Processing and Administrative Office Systems Counsellor for Del Tech. SOTY winner was LaVonda Lamb. FSA reported five members planned to attend the FSA Conference in St. Louis, Missouri; Kathy Hebert would speak at the next FSA meeting; and Roylene Marvel would speak to the group in February. It was announced that Executive Night would be held April 9. Barbara Guliana was a guest.

February 20, 1984. Charlene Calhoun and Lynn Harrod were welcomed as new members. Betty Burris was guest speaker and spoke on "The Psychology of Winning." It was announced that Executive Night would be held April 9. Also announced was that LaVonda Lamb was ruled ineligible for Division SOTY competition because of Division regulations.

March 19, 1984. Guest speaker, Margaret Voss of the Diamond State Telephone Company, provided a presentation on "New Diamond State Telephone Company System." An announcement was made that "Executive of the Year" nominations were due April 2.

April 9, 1984. No business meeting was held because of Executive Night dinner. Richard Hurst, Executive Director of Luther Towers, was selected as "1984 Executive of the Year"; he was nominated by his secretary, Kathy Hebert.

May 21, 1984. Lewis Atkinson, Director of Continuing Education at Del Tech, was guest speaker with topic of "Time Management." Sally Evans presented a comparative analysis of Dover area banking services. After a discussion, it was suggested to place some chapter funds into a 6-month and/or 12-month certificate of deposit with Wilmington Savings Fund Society. A motion was made to withdraw \$1,000 from savings and purchase two \$500 CD's - one 6-month and one 12-month; the motion was seconded and carried. Margot Ostruska automatically became president. Other elected officers for 1984-85 were: Vice President - Bernice Biddle; Secretary - Sally Evans; and Treasurer - Kathy Hebert. An invitation was received from the Delaware Chapter to attend their June 5 meeting which would include the following special guests: Rita Hummel, International President; Sylvia Cash, International President-Elect; and Deanna Lytle, DMD Division President. An announcement was made of the following awards the Chapter received at the May 18-19 DMD Division Annual Meeting held at the Holiday Crowne Plaza in Rockville, Maryland: Professional Development - First; Membership Percentage - Third; and Victor Frenkil - Second. At that meeting the Terry Campus FSA Chapter was presented the FSA Award, and Ann Hunter was awarded the Division Scholarship. Bernice Biddle was recognized for obtaining the most new members.

June 18, 1984. Guests for this meeting included Grace Greenlee, President of DMD Division; Ruth Richmond of Capital Chapter; and Sharon Burns, Linda Rogers, June Keogh, and Loretta Kelly of Delaware Chapter. It was announced that ten of our members attended the June 5 meeting of the Delaware Chapter. Also announced was that our seminar would be held November 3. Grace Greenlee, installed the 1984-85 officers.

September 17, 1984. Suzanne Foster, Recording Secretary for the DMD Division, was guest speaker with topic "PSI Symposium - Membership, Programs, and Education." Karen Davis of Tidewater Chapter was a guest. Pat Palmisano was presented her CPS Certificate by President Margot Ostruska. It was announced that the theme for the fall seminar would be "Images," with Mickey Brockstedt and Sharon Yoder as presenters. A letter of resignation was received from Susan Bartlett.

October 15, 1984. Major Charles E. Venable of the Delaware State Police was guest speaker. Guests included Aleli Ruyter, FSA student; Leslie Siok, secretary at Wharton & Barnard; and Elaine Venable, former PSI member and wife of guest speaker.

November 19, 1984. Ed Marecki, Instructional Director of Business Technologies at Del Tech, spoke on the business programs available at the college. Guests included June Kruser of Chandell Airport and Nannette Shomo (FSA student).

December 10, 1984. Our annual Christmas Auction was held with Mike Scuse as auctioneer. Guests included Barb Nagyiski, June Kruser, Leslie Hague, Susan Reicus, Diane Pickett, Linda Pearson, Delores Gerner, and the Scuses.

January 21, 1985. The SOTY competition was held. Judges for the competition were Nancy Magrone, Department Chairman of Business Administration at Del Tech; Eva Atkinson, Executive Secretary to Del Tech Campus Director; and Charlotte Tarr, Personnel Director for the Department of Administrative Services. Candidates were Frances Antal, Sally Evans, and Margot Ostruska. Selected as SOTY was Sally Evans. Jeanne Rayfield, a secretary at ILC, was a guest. Margie Martin was welcomed as new member. An announcement was made that U.S. Congressman Thomas R. Carper would be speaker for Executive Night in April.

February 18, 1985. Frances Mayan, a secretary with the Division of Public Health, was a guest. It was reported that the Terry Campus FSA would sponsor the DMD Division FSA Annual Meeting at Del Tech on March 9. Leslie Siok was welcomed as a new member. It was announced that Sylvia Cash, International President, would like to speak at the March meeting; in order to accommodate her schedule, our March meeting was changed from the 18th to the 25th. A letter was received from Barbara Hurless, Southeast District Director, wanting to know our chapter's feeling about direct billing. After some discussion, a vote was taken: For - Zero; Opposed - 6; Undecided - 16.

March 25, 1985. Sylvia L. Cash, International President, was guest speaker. Guests included Nancy Banis, Linda Rogers, and Sylvia Wolf of Delaware Chapter; Anna Barnes, Vicki Blades, Lora Brittingham, Nelda Guthrie, Eileen Lenehan, and Mary Jane Smith of Bay Shore Chapter; Annette Besignano of DMD Division; Edie Tazzino of Montgomery Chapter; Barbara Nagyiski of State Budget Office; Cheryl Pate, FSA student; and Pat Douglas of Middletown. It was announced that Executive Night would be held April 15 and that Mayor Carroll would sign a Secretaries Week Proclamation on April 10.

April 15, 1985. The 1984 EOTY, Richard Hurst, presented the 1985 Executive of the Year award to Colonel Newton Hardin, Base Chaplain at Dover Air Force Base. LaVonda Lamb, 1984 SOTY, presented Sally Evans a plaque and certificate as 1985 SOTY. The 1985-86 slate of officers was presented: President - Bernice Biddle; Vice President - Frances Antal; Secretary - Renee Currie; and Treasurer - Kathy Hebert.

May 20, 1985. Sheri Gabrelcik of Dover's Theatrical School of Dance was our program presenter. Guests included Sandy Dale of Milford Chamber of Commerce; Christina Field of ILC; Debbie Martin of Superior Court; and Lillian Wadsworth, a retired secretary. Renee Currie requested her name be removed from the slate of officers. Roylene Marvel nominated Pat Homlish for secretary; this nomination was seconded and carried. The following 1985-86 officers were elected by acclamation: President - Bernice Biddle; Vice President - Frances Antal; Secretary - Pat Homlish; and Treasurer - Kathy Hebert. It was announced that 14 members and 2 FSA students attended the May 17-18 DMD Division Annual Meeting held at the Hotel Washington in Washington, D.C., at which Cheryl Pate received a \$250 scholarship award. Sally Evans won the membership drawing of \$46. The Chapter received the Attendance Award and the Victor Frenkil Award.

June 17, 1985. Guests included Suzanne Foster, DMD Division Recording Secretary; Sandy Dale; Debbie Martin; Wanda Hylund of the State Personnel Office; and Suzanne Rechis of Olsten Temporary Services. Pat Palmisano spoke briefly on direct billing, after which the membership voted against. The DMD Division President would be asked to reflect this vote at the International Convention. Suzanne Foster installed the 1985-86 officers.

September 16, 1985. Guest speakers from Olsten Temporary Services were Suzanne Rechis and Elizabeth Flood. Pat Palmisano gave a presentation on PSI at the International level, Sharon Parks at the Division level, and Roylene Marvel at the Chapter level. Loretta Grimes gave a presentation on CPS certification. President Bernice Biddle presented CPS Certificates to Charlene Calhoun, Pat Homlish, and Loretta Grimes. Sandy Dale of the Greater Milford Chamber of Commerce, Ruth Lahman of the Department of Administrative Services, Barbara Nagyiski of the State Budget Director's Office, and Lee Porter of the Delaware Development Office were welcomed as new members.

October 21, 1985. Bill Palmisano was guest speaker with topic "Buying a New Car." Cindy Wiessman, a secretary with the Del State Information Office, was a guest. It was announced that the seminar presenter would be A. Wayne Meluney of Del Tech. An ad hoc committee was established to secure a location for our hosting the 1988 DMD Division Annual Meeting.

November 23, 1985. Charles Betts, Business Administration Instructor at Del Tech, was guest speaker with topic "How to Study and Prepare for a Certification Exam." Jeanne Rayfield was welcomed as a new member. It was announced that the Christmas Auction would be held December 9.

December 9, 1985. The annual Christmas Auction was held with Burt Willis as auctioneer.

January 20, 1986. The SOTY competition was held with the following judges: Edie Hemphill, Kent County Clerk of the Peace; June Peacock of the Delaware Solid Waste Authority; and Pearl Emery of the Secretarial Department at Wesley College. Candidates were Sally Evans, Frances Antal, and Loretta Grimes. Sally Evans was selected. It was announced the Christmas Auction netted \$369.60.

Ann Hunter, secretary with the Department of Transportation, was welcomed as a new member. It was reported that a \$250 deposit was made to the Hotel duPont to reserve facilities there for the 1988 DMD Division Annual Meeting. Pat Palmisano thanked Virginia Bishop and Sue Truitt for donating their services to the Base Chapel for the Gander, Newfoundland, disaster while Chapel personnel had to be away from their duty posts.

February 17, 1986. Winnie Woodhull, Chairman of the DMD Division Public and World Affairs Committee, was guest speaker. FSA student Sui Li Tam was a guest. The Board recommended that \$100 be donated to the FSA Chapter to help cover its expenses for the National Convention in Denver.

March 17, 1986. FSA members presented a program skit, "Action or Reaction." The ad hoc committee reported that it had met and discussed the possibility of going to the Three Little Bakers Dinner Theater during the 1988 DMD Division Annual Meeting. It was announced that Executive Night would be held April 14 at the Sheraton Inn and that Secretaries Week Proclamation signings would be held March 25 with the Governor and the Sussex County Administrator. The nominating committee presented the 1986-87 slate of officers: President - Roylene Marvel; Vice President - Pat Palmisano; Secretary - Sally Evans; and Treasurer - Hilda James. It was announced that Sharon Parks had agreed to run for DMD Division Recording Secretary; a motion was made and carried that Sharon's name be submitted to DMD for nomination. Also mentioned was that the Speakers Bureau would get off the ground in May.

April 14, 1986. Barbara Hurless, Southeast District Director, was guest speaker for Executive Night. Colonel Newton Hardin, 1985 EOTY, presented Jack Nylund of the Milford Chamber of Commerce with the award as 1986 EOTY. President Bernice Biddle presented the 1986 SOTY award to Sally Evans.

May 19, 1986. For the Speakers Bureau, Barbara Lloyd spoke on the history of PSI. It was reported that Secretaries Week Proclamations had been signed by the Governor, the Milford Chamber of Commerce, and the Cities of Dover and Milford and that the PSI International Convention would be held July 27-31 in Philadelphia. The 1986-87 officers were elected. Also reported was that 12 members and one FSA member attended the May 16-17 DMD Division Annual Meeting held at the Wilmington Hilton and that the Chapter received the Victor Frenkil and Membership Awards and FSA member Stacey Moffett received a \$450 scholarship. Jo Rolison received the Business Educator of the Year Award at that meeting.

June 16, 1986. Guest speaker was Shirley Leonhardt, DMD Division President. Guests included Sharon Burns of the Delaware Chapter, Cherelyn Stiller, and Cheryl Pate. For the Speakers Bureau, LaVonda Lamb spoke on "PSI Code of Ethics," and Hilda James spoke on "Seat Belt Legislation." Shirley Leonhardt installed the 1986-87 officers. Maureen Hair and Audrey Bacino were welcomed as members.

September 15, 1986. Guest speaker was Nancy Tieman, former Mayor of Town of Wyoming, who spoke on "Women in Politics." Guests included Nancy Otto, a

part-time instructor at Del Tech; Stacey Moffett, FSA student; and Francesca Stasko, a secretary with the DuPont Company. The ad hoc committee reported that the yard sale netted \$381.20.

October 20, 1986. Kay Powell, the Volunteer Coordinator for the Delaware Agricultural Museum, was our guest speaker. Guests included Anna Barnes, DMD Division President-Elect; Sharon Burns, DMD Division Treasurer; Vicki Blades, Priscilla Handy, Bernadette Jones, Carolyn Patterson, and Gloria Smith of Bay Shore Chapter; Cheryl Pate, a secretary at I.G. Burton in Milford; Jane Sammons, a secretary at Reichhold Chemicals; Sue Thomas, a secretary at Dover Air Force Base; and Theresa Voss, FSA student. It was reported that Bernice Biddle and Margot Ostruska had attended the SED Conference in Biloxi, Mississippi.

November 17, 1986. Guests included Joan Postle of Del Tech President's Office; Cheryl Pate of I.G. Burton; and FSA students Stacey Moffett and Chris Guccione. The ad hoc committee reported the theme "Magic in the Air" had been selected for the 1988 DMD Division Annual Meeting. It was decided that the Christmas Auction would include an oyster and chicken salad dinner for \$8.

December 8, 1986. The annual Christmas Auction/Dinner was held; no business meeting took place.

January 19, 1987. Guest speaker was Annette Besignano of the DMD Division Speakers Bureau. Guests included Toni Dabson, a secretary with the Department of Public Instruction; Norma Harpster and Sandy Schwartz, secretaries with ILC Dover; Joan Postle, a receptionist in the President's office at Del Tech; Ruth Richmond of the Capital Chapter; Sue Thomas, a secretary at Dover Air Force Base; and Lori Wilson, FSA student. Bernice Biddle was selected as 1986 Member of the Year. It was reported that the Christmas Auction and Dinner netted \$725. It was also reported that Sally Evans and LaVonda Lamb successfully passed the November 1986 CPS Exam.

February 16, 1987. This meeting was held at the Kitchen Cupboard in Dover where proprietor Debbie Flayhardt demonstrated and served a delicious meal. It was reported that Dr. Louis Arena, an English professor at the University of Delaware, would be guest speaker at Executive Night on April 13.

March 16, 1987. Guests included Betty Jo Brennan and Maryce Willis of Olsten Temporary Services; Sharon Burns, DMD Division Treasurer; Joan Postle of Del Tech; Jane Sammons of Reichhold Chemicals; and FSA students Stacey Moffett, Sui Li Tam, Chris Guccione, and Lori Wilson. It was reported Secretaries Week Proclamation signings were being scheduled with the Mayors of Milford and Dover and with the Kent County Levy Court. The 1987-88 slate of officers was presented; President - Pat Palmisano; Vice President - Sally Evans; Secretary - Barbara Nagyiski; and Treasurer - Hilda James. For the Speakers Bureau, Sue Truitt spoke on "Regular Chapters" and Pat Homlish spoke on "Giving a Speech." It was announced that Margie Martin was selected as "Good Neighbor" with a nice article in the Delaware State News.

April 13, 1987. Dr. Louis Arena, an English professor at the University of Delaware, was the highlight of the evening for this Executive Night as guest speaker with his presentation of his Italian version of "Jack and the Bean Stalk." The 1986 EOTY, Jack Nylund, presented the 1987 EOTY Award to Colonel Joseph F. Boone, Chaplain at Dover Air Force Base.

May 18, 1987. Guest speaker was Ellen S. Meyer of the Delaware Commission for Women who spoke on the current and proposed alimony laws of Delaware. Guests included Joan Postle and Dee Brown of Del Tech and FSA student Stacey Moffett. It was reported that several Secretaries Week Proclamations had been signed the previous month, i.e., Kent County Levy Court, the Mayors of Dover and Milford, the Sussex County Commissioners, and the Governor. Jo Rolison announced that the FSA Annual Awards Banquet would be held on May 23 at the Sheraton Inn. For the Speakers Bureau, Margie Martin spoke on "The Success of Perseverance" and Sharon Parks spoke on "The DMD Division of PSI." Election of 1987-88 officers was held. President Roylene Marvel reported the Chapter received the following awards at the May 15-16 DMD Division Annual Meeting held at the Ramada Renaissance Hotel at Dulles International Airport: Travel, Victor Frenkil, Attendance, and FSA. It was also reported that the DMD Division Rules and Bylaws were amended to raise the dues from \$5 to \$8 effective June 1, 1988. It was announced that three amendments to the International Bylaws and Standing Rules were to be introduced at the 1987 International Convention: (1) \$12.50 increase in International dues, (2) anniversary billing for new members, and (3) return to half-year billing. President Roylene Marvel asked for a consensus on these three proposals in order to provide this to the Chapter's proxy for the Convention; the membership voted "no" on the dues increase and anniversary billing and "yes" on reinstatement of half-year dues. It was suggested by a member to move Executive Night to October to coincide with "Bosses Day"; this suggestion would be researched to see if it was necessary to amend the Chapter's Standing Rules and Procedures.

June 15, 1987. Guests included Sharon Burns, DMD Division Treasurer; Janet Taulane of the Administrative Office of the Smyrna School District; and Joan Scholl of Delaware Chapter. Sharon Burns was congratulated on successfully completing all six parts of the CPS Exam at her first sitting. Sharon installed the officers for 1987-88.

September 17, 1987. Anne W. Rhodes of the District of Columbia Chapter was guest speaker and spoke on "How to Host an Annual Meeting." Guests included Barbara Hadly of the University of Delaware Parallel Program; FSA student April Schrack; Virginia Kooker of the County's Department of Human Resources; and Cynthia Loper and Theodore Johnson of Delaware State College. Roylene Marvel welcomed Linda Rogers and Lois Schwartz as new members. Also welcomed were Kelly Simmons of the Department of Natural Resources and Cheryl Pate of I.G. Burton.

October 19, 1987. Annette Besignano of the DMD Division Speakers Bureau was guest speaker and provided a mini-workshop on "How to Become a More Effective Speaker." Guests included FSA students Chris Guccione and Lori Wilson; Terri Dabson of Delaware Insurance Guaranty Association; and Barbara Guliana of Delaware State College. Roylene Marvel welcomed Doris Brown of Del Tech's Industrial Training Division as a new member.

November 16, 1987. Sharon Bryson of Family Services at Dover Air Force Base was guest speaker and spoke on "Family Violence." Sally Evans reported that plans were progressing very well for the 1988 DMD Division Annual Meeting. Judy Rigby was welcomed back as a member.

December 7, 1987. The annual Christmas Auction and Dinner was held with Burt Willis as auctioneer. No business meeting was held.

January 18, 1988. Bill Winters, a certified public accountant with the CPA firm of Mitten and Winters, was guest speaker. Guests included CSI student Sonja Connors and Janet Novak of Olsten Temporary Services. For the Speakers Bureau, Maureen Hair gave a demonstration on "Wreath Making," and Barbara Nagyiski spoke on "Attitude." Maureen announced that a work session for making wreaths would be held at her home soon thereafter for preparation of the DMD Division Annual Meeting. LaVonda Lamb reported the Chapter netted \$524.05 from the Christmas Auction and Dinner. Sally Evans reported that the Annual Meeting Committee would be meeting with the DMD Division Board on January 23 at the Christiana Hilton. Maureen Hair was selected as Member of the Year. The Board recommended advancing \$150 to the DMD Division Annual Meeting Fund for miscellaneous purchases needed prior to May; this recommendation was unanimously passed.

February 15, 1988. Romayne Seward and Jaclene Katchmark, "Beauty Control" image consultants, were guest speakers who provided a demonstration on ways in which to present yourself professionally. For the Speakers Bureau, Kathy Hebert spoke on being involved in a volunteer group. Sally Evans reported the meeting of the Annual Meeting Committee at the Christiana Hilton went well; the hotel provided a complete tour of the facilities and some good ideas were derived from the Division Board. CSI reported seven students would be attending the FSA/CSI National Convention in Dallas, Texas.

March 21, 1988. Colonel Richard Harper, Base Commander at Dover Air Force Base, was guest speaker. Guests included Mrs. Harper, Sheryl Killen of Doctors Zurkow and Greenwood's office, and CSI student Carol Calvin. The Annual Meeting Committee reported CEU's were approved for the seminar "The Magic Is You" to be presented by A. Wayne Meluney, 150 seats had been reserved at the Three Little Bakers Dinner Theater, and the SOTY judges had been selected.

April 25, 1988. Eugenia Sparks, a secretary with the DuPont Company, was guest speaker and spoke on the "Changing Role of the Secretary." Guests included Rosalie Smith and Anna Barnes, DMD Division officers; Regina Torcina; Pearl Emery of Wesley College; CSI student Ester Ignacio; and Edith Bradley, Jane Keil, Etta Murphy, Agnes Saxon, and Sylvia Wolf of Delaware Chapter. The Annual Meeting Committee reported registration was going very well. The Nominating Committee presented the 1988-89 slate of officers: President - Sally Evans; Vice President - Maureen Hair; Secretary - LaVonda Lamb; and Treasurer - Vacant. It was reported that Secretaries Week Proclamations were signed by the Governor and the Mayor of Dover and that a \$100 scholarship would be awarded to a CSI student at Del Tech's Awards Banquet. Congratulations were extended to the CSI Chapter for receiving the Achievement Award as the No. 1 CSI Chapter in the Nation.

May 23, 1988. Guest speaker was Anna Barnes, DMD Division President, who spoke on "The Winning Team." Other guests included CSI student Sonja Connors, Cynthia McHenry, and Donna Todd. The Annual Meeting Committee reported that for the first time in nine years there was 100 percent chapter participation at the May 13-14 DMD Division Annual Meeting and that a profit of approximately \$2,000 was anticipated. It was reported the Chapter won the following awards at that meeting: Outstanding CPS Participation and Travel; Sharon Parks was elected DMD Division President-Elect. Election of officers for 1988-89 was held after a nomination from the floor was made for Stacey Moffett as Treasurer. Anna Barnes installed the officers.

June 20, 1988. The EOTY Committee was selected. There was discussion on the oversight at the 1988 DMD Division Annual Meeting of the presentation of the FSA/CSI Award. Sally Evans reported a profit of \$1,534.27 was realized for the Division Annual Meeting and that the Chapter would receive \$1,183.13 which reflected one-half of the profit as well as the advances the Chapter had made.

September 19, 1988. Maureen Hair and Margie Martin were congratulated for passing the CPS Exam given in May. It was reported that Chapter membership totalled 31, including 14 members with CPS ratings.

October 12, 1988. James Ford of the President's office of Del Tech was guest speaker at this Executive Night. Jan Robinson, Acting Director of the Delaware Development Office, was selected as 1988 EOTY.

November 21, 1988. The Board recommended and it was approved that \$1,500 be invested in a 6-month certificate of deposit. It was also recommended and approved that the profits from the Christmas Auction and Dinner be designated for the CSI scholarship.

December 12, 1988. The annual Christmas Auction and Dinner was held with Donald Moore as auctioneer. No business meeting was held.

January 16, 1989. Debbie Waldron of Professional Fitness Systems was guest speaker and provided a demonstration on "Making Health Your Lifestyle." Maureen Hair was selected as 1989 Member of the Year. It was reported that the Christmas Auction and Dinner netted \$630.95. The Board recommended and it was approved that \$130.95 overage from the Christmas Auction and Dinner be designated for sundry expenses for the CSI Chapter. There was discussion on an amendment to be proposed for the Division Bylaws in regard to terms of office, and it was the consensus of the Chapter to support changing the office of President-Elect to Vice President.

February 20, 1989. Guest speaker was Sheila Bateman of the DMD Division CPS/Education Committee who spoke on the CPS survey she conducted. Guests included CSI student Shirley Holland, Betty Gould of Tidewater Chapter, Wendy Brown of Kent General Hospital, and Norlynn Ritter of Fidelity Bank of Delaware. An ad hoc committee was established to plan an event for the Chapter's 10th Anniversary and Maureen Hair agreed to chair it. Jo Rolison asked for volunteers to serve on a committee to select the CSI scholarship recipient.

March 20, 1989. Corporal Robin Case of the Dover City Police was guest speaker who spoke on "Personal Safety." It was reported that five CSI members attended the CSI International Conference in Nashville and the CSI chapter was named one of the three top chapters on the International level. The 1989-90 slate of officers was presented: President - Maureen Hair; Vice President - Toni Dabson; Secretary - Margie Martin; and Treasurer - Jane Sammons. Pat Palmisano reported that upon comparison of present and past copies of Division Bylaws it was found that there had been no omission concerning an award for CSI/FSA participation; Sharon Parks reported the Division point schedule collects the data for this award and the bylaws does not include the award.

April 24, 1989. Paul R. Brown, Dean and Director of the Southern Campus of Goldey Beacom, was guest speaker and spoke on "Visions of a Changing Role." Guests included Karen Hollinger, Robin Blendt, Valerie Bradley, Diane Hastings, and Patti Piovoso. Roylene Marvel reported various members had experienced dissatisfaction with speaking engagements arranged by Delaware Educational Resources in that many engagements included classes of high school students with no career paths as secretaries. Maureen Hair reported the Sheraton Inn had been reserved for July 28 for a 10th Anniversary Dinner, the most popular event choice of the membership. There was discussion on the varied testing sites at which members had been scheduled to sit for the CPS Exam in May, indicating poor coordination by PSI Headquarters. It was suggested that an effort be made to solicit Del Tech as a testing site. It was announced that Sue Truitt would be retiring from her Civil Service job at Dover Air Force Base in June.

May 15, 1989. Member Sharon Parks was speaker at this meeting and spoke on the need for the membership to work together for the good of the association. She also announced that she would be resigning her position as DMD Division President-Elect. CSI reported that two members sat for the CPS Exam and that Sally Williams presented a \$500 PSI Scholarship to Karen Hollinger at Del Tech's Business Technology Banquet. Wendy Brown and Mary Ellen McCollum were welcomed as new members. Maureen Hair provided samples of invitations for the 10th Anniversary Dinner and indicated that invitations would be distributed at the DMD Division Annual Meeting. For this dinner, it was reported that there would be no cost for members, only guests. Election of 1989-90 officers was held, and they were installed by Sharon Parks. It was announced that Dot Willis received an Outstanding Student Award at the Del Tech Banquet and would be graduating at the end of the spring quarter. Sally Williams reported on the May 19-20 DMD Division Annual Meeting held at the Sheraton Inn in Hagerstown, Maryland.

June 19, 1989. As chairman of the Bylaws and Standing Rules Committee, Bernice Biddle presented changes to the Chapter Bylaws and Standing Rules, and the following changes were approved: Article II was amended to read "dues of \$1" for student dues; Article VIII, Section 2A, subparagraph B2 was amended to read "by 2/3 vote of members present and voting. It was reported that Anna Barnes would be the Division Board contact for the chapter.

July 28, 1989. The chapter celebrated its Tenth Anniversary with a dinner and dance at the Sheraton Inn in Dover with DMD officers and members of Susquehanna, Tidewater, Bay Shore, and Delaware Chapters as guests.

September 18, 1989. Cindy Boehmer of the Delaware Women's Agenda Leadership Council was guest speaker whose topic was "Background of the Delaware Women's Agenda." Robin Blendt, Carol Brown, Marietta Laporte, and Norlynn Ritter were welcomed as new members. It was reported an application was sent to PSI Headquarters for approval to hold the CPS exam at Luther Towers in Dover and that Pearl Emery agreed to act as proctor for the CPS exam.

October 16, 1989. The chapter's annual executive night was held, and Charles E. Moses, Superintendent of the Milford School District, was presented the "1989 Executive of the Year" award. Guest speaker was The Honorable Jan Ewing Robinson, Secretary of the Department of Labor for the State of Delaware. Guests included Anna P. Barnes, President of DMD Division; Gloria J. Smith, President of Bay Shore Chapter; and Helen Spears of the Bayshore Chapter. Judges for the event who attended were William S. Hudson, Esquire; Hope W. Murray of Delaware Technical and Community College; and John W. Jardine, President of Chesapeake Utilities.

November 20, 1989. Guest speaker was Jean Bochnowski, Communications Manager at Kent General Hospital. It was reported that Jo Rolison was seriously injured in an automobile accident on November 13. Roylene Marvel reported that, despite the fact that Luther Towers was not listed as a site for the November CPS exam, six people did in fact sit for the exam there.

December 11, 1989. The chapter's annual auction and dinner was held, and Donald Moore was auctioneer. Members of the Terry Campus Chapter of CSI provided their service as waitresses. A net profit of \$820 was realized.

January 15, 1990. The presentation of "Member of the Year" was made to Jane Sammons. Roylene Marvel announced that Mary Ellen McCollum successfully passed all six parts of the CPS exam which she took for the first time in November 1989. Roylene also announced that the May CPS exam would be administered at Luther Towers.

February 19, 1990. Crystal L. Reihm, Esquire, of the law firm of Schmittinger & Rodriguez was the guest speaker who addressed the role of the professional woman and the teamwork necessary between secretaries and paralegals in law offices.

March 19, 1990. Guest speakers were Janet Gray of Avery Products and Steve Holland, Delaware Correctional Center educator. Janet provided members with packets of useful items from Avery. There was discussion during open forum of Steve's solicitation for the chapter to become involved in financially supporting an inmate in the form of a scholarship for continuing an education while incarcerated; however, the concensus was that no action should be taken by the chapter.

April 16, 1990. As chairman for Professional Secretaries Week, Pat Homlish. For the evening's program, she asked attendees to elaborate on their office responsibilities, equipment they used, and possible sources of information exchange. It was announced that proclamations had been issued by Governor Castle, Dover's Mayor Richter, and Smyrna's Mayor Wright.

May 21, 1990. Shirley Holland of the Terry Campus Chapter of CSI was recognized as the recipient of the DMD Division's scholarship award and Brandi McCoy was recognized as the recipient of the Chapter's scholarship award. The following officers were installed: President – LaVonda Lamb, CPS; Vice President – Carol Brown; Treasurer – Dot Willis, CPS. The one-year membership requirement was waived for the vice president. It was announced the vacancy for Secretary will be appointed.

Prepared by

Susanne C. Truitt, Historian

Dated: July 19, 1989

(Revised July 1990)

**CHARTER MEMBERS**

**July 28, 1979**

Virginia Bishop  
Ruby Bowden  
Doris Darman  
Carlene Jackson  
Gail LoBato  
Luanne McDermott  
Debbie Martin  
Roylene Marvel  
Denise Palchik  
Pat Palmisano  
Sharon Parks  
Sharon Pritchett  
Mari Reynolds  
Jo Rolison  
Elaine Venable  
Louise Warfield  
Dot Willis

OFFICERS

- 1979-80 . . . . . Patricia J. Palmisano, President  
Sharon C. Parks, CPS, President-Elect  
Dorothy W. Willis, Secretary  
Roylene Marvel, Treasurer
- 1980-81 . . . . . Sharon C. Parks, CPS, President  
Roylene Marvel, President-Elect  
Dorothy W. Willis, Secretary  
Loretta S. Grimes, Treasurer
- 1981-82 . . . . . Roylene Marvel, President  
Loretta S. Grimes, President-Elect  
Sheila Giampietro, Secretary  
Denise M. (Palchik) Knox, Treasurer
- 1982-83 . . . . . Denise M. (Palchik) Knox, President  
Sheila (Giampietro) Carlisle, President-Elect  
LaVonda J. Lamb, Secretary  
Susanne C. Truitt, Treasurer
- 1983-84 . . . . . LaVonda J. Lamb, President  
Margot P. Ostruska, President-Elect  
Bernice K. Biddle, Secretary  
Susanne C. Truitt, Treasurer
- 1984-85 . . . . . Margot P. Ostruska, President  
Bernice K. Biddle, Vice President  
Sarah B. (Evans) Williams, Secretary  
Kathleen A. Hebert, Treasurer
- 1985-86 . . . . . Bernice K. Biddle, President  
Frances C. Antal, Vice President  
Patricia J. Homlish, Secretary  
Kathleen A. Hebert, Treasurer
- 1986-87 . . . . . Roylene Marvel, CPS, President  
Patricia J. Palmisano, CPS, Vice President  
Sarah B. (Evans) Williams, CPS, Secretary  
Hilda C. James, CPS, Treasurer
- 1987-88 . . . . . Patricia J. Palmisano, CPS, President  
Sarah B. (Evans) Williams, CPS, Vice President  
Barbara A. Nagyiski, Secretary  
Hilda C. James, CPS, Treasurer
- 1988-89 . . . . . Sarah B. (Evans) Williams, CPS, President  
Maureen B. Hair, CPS, Vice President  
LaVonda J. Lamb, CPS, Secretary  
Stacey L. Moffett, Treasurer

1989-90 . . . . . Maureen B. Hair, CPS, President  
Toni Dabson, Vice President  
Marjorie S. Martin, CPS, Secretary  
Jane D. Sammons, CPS, Treasurer

1990-91 . . . . . LaVonda J. Lamb, CPS, President  
Carol C. Brown, Vice President  
Wendy G. Brown, Secretary  
Dorothy W. Willis, CPS, Treasurer

A P P E N D I X

INTERNATIONAL COMMITTEES . . . . . Patricia J. Palmisano, CPS  
Member, International Rules and Bylaws (1984-85)

DIVISION OFFICERS . . . . . Sharon C. Parks, CPS  
Recording Secretary (1986-87-88)  
President-Elect (1988-89)

DIVISION COMMITTEE CHAIRMEN . . . . . Bernice K. Biddle  
Secretary of the Year (1987-88)

Roylene Marvel, CPS  
FSA/CSI (1988-89-90)

Patricia J. Palmisano, CPS  
Rules and Bylaws (1985-86, 1988-89)

Sharon C. Parks, CPS  
Chapter Procurement (1984-85)

Sarah B. (Evans) Williams, CPS  
Annual Meeting Committee (1987-88)

Roylene Marvel, CPS  
Future Secretaries Association (1989-90)

Sarah B. Williams, CPS  
Audit Committee (1990-91)

DIVISION COMMITTEES . . . . . Frances C. Antal  
FSA/CSI (1988-89)

Bernice K. Biddle  
Public & World Affairs (1988-89)

Loretta S. Grimes, CPS  
Seminar (1990-91)

Maureen B. Hair, CPS  
Rules and Bylaws (1988-89)

Margot P. Ostruska, CPS  
Rules and Bylaws (1988-89)

Patricia J. Palmisano, CPS  
Nominations Committee (1980-81)  
Rules and Bylaws (1981-82-83)

Sharon C. Parks, CPS  
Ad Hoc Committee for CPS Recognition (1982-83)

DIVISION PSI AWARDS . . . . . Membership Award I (May 1980)  
 Membership Award II (May 1980)  
 Bulletin - 3rd Place (May 1981)  
 Professional Development - 3rd Place (May 1981)  
 Victor Frenkil - 3rd Place (May 1982)  
 Bulletin - 2nd Place (May 1982)  
 FSA II - 2nd Place (May 1982)  
 Membership (Under 50 Members) - 3rd Place (May 1983)  
 Membership (Greatest Percentage Increase) - 3rd Place (May 1983)  
 FSA Participation (Under 50 Members) - 1st Place (May 1983)  
 Victor Frenkil - 2nd Place (May 1984)  
 Professional Development - 1st Place (May 1984)  
 Membership (Percentage Increase) - 3rd Place (May 1984)  
 Attendance - 1st Place (May 1985)  
 Victor Frenkil - 1st Place (May 1985)  
 CPS Participation (Under 50 Members) - 2nd Place (May 1985)  
 FSA Participation (Under 50 Members) - 2nd Place (May 1985)  
 Victor Frenkil - 1st Place (May 1986)  
 CPS Participation (Under 50 Members) - 2nd Place (May 1986)  
 Membership (Percentage Increase) - 2nd Place (May 1986)  
 Membership II (Under 50 Members) - 1st Place (May 1986)  
 FSA Participation (Under 50 Members) - 3rd Place (May 1986)  
 Travel (May 1987)  
 Attendance (May 1987)  
 FSA/CSI Participation (Under 50 Members) (May 1987)  
 Travel (May 1988)  
 FSA/CSI Participation (Under 50 Members) (May 1988)  
 CPS Participation (Under 50 Members) (May 1988)  
 Attendance (May 1989)  
 CPS Participation (May 1989)  
 FSA/CSI Participation (Under 50 Members) (May 1989)  
 FSA/CSI Participation (May 1990)

DIVISION SECRETARY OF THE YEAR . . . . . Sharon C. Parks, CPS (May 1981)

CERTIFIED PROFESSIONAL SECRETARIES . . . . . Charlene S. Calhoun (1985)  
 Jean Garnes (1982)  
 Loretta S. Grimes (1985)  
 Maureen B. Hair (1988)  
 Patricia J. Homlish (1985)  
 Hilda C. James (1986)  
 LaVonda J. Lamb (1986)  
 Marjorie S. Martin (1988)  
 Roylene Marvel (1986)  
 Mary Ellen McCollumn (1989)  
 Margot P. Ostruska (1986)  
 Patricia J. Palmisano (1984)  
 Sharon C. Parks (1978)  
 Cheryl L. Pate (1986)  
 Jane D. Sammons (1989)  
 Sarah B. Williams (1986)  
 Dorothy W. Willis (1983)

DIVISION FSA CHAPTER . . . . . Delaware Technical & Community College  
Terry Campus Chapter (November 12, 1980)  
First State Chapter (Sponsor)

DIVISION FSA CHAPTER ACHIEVEMENT AWARD . . . . . Terry Campus Chapter  
(May 1981-82-83-84-85-86-87)

DIVISION FSA SCHOLARSHIP AWARD . . . . . Francesca Stasko (May 1982)  
Ann P. Hunter (May 1984)  
Cheryl L. Pate (May 1985)  
Stacey L. Moffett (May 1986)  
Lori Wilson (May 1988)  
Karen Loera Hollinger (May 1989)  
Shirley Holland (May 1990)

CHAPTER FSA SCHOLARSHIP AWARD . . . . . Ann P. Hunter (May 1983)  
Cheryl L. Pate (May 1985)  
Stacey L. Moffett (1986)  
Lori Wilson (May 1987)  
Lori Wilson (May 1988)  
Karen Loera Hollinger (May 1989)  
Brandi McCoy (May 1990)

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