

## ADMINISTRATIVE PROFESSIONALS' GROUP WELCOMES NEW MEMBERS

The First State Chapter (FSC) of the International Association of Administrative Professionals® (IAAP) welcomed three new members at its chapter meeting on May 24 at Kent General Hospital, Bayhealth Medical Center. These new members included Doreen Albert, an administrative secretary for Nemours Health and Prevention Services; Jessica Norris, a recent graduate of the Harris School of Business; and Brenda Gillcrese, an Operational Support specialist for the Delaware Veterans Home. Joyce Rickards joined the chapter in February but was welcomed officially at this meeting. She is a student at DTCC-Georgetown and has been an administrative professional for 27 years.



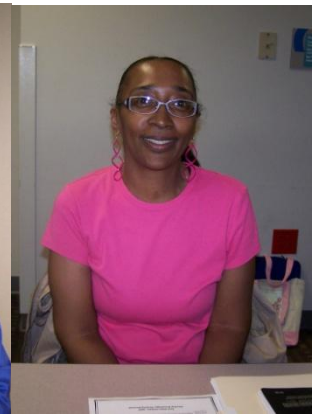
Doreen Albert



Jessica Norris



Brenda Gillcrese



Joyce Rickards

Betsy Smith of Fellowes presented “Making a Greener Office.” Betsy is a dynamic presenter who mixes humor with information about the latest innovative office products to make workplaces more efficient. Following Betsy’s program, attendees learned about upcoming changes to IAAP’s certification programs from Roberta Miller, CAP and were presented with a report on membership within our organization from Laurie Cozens, CPS/CAP. Both presenters are members of IAAP’s Delaware Chapter.



Left to Right: Roberta Miller, CAP; Laurie Cozens, CPS/CAP

FSC will meet on June 27 at Kent General Hospital, Bayhealth Medical Center, General Foods Conference Room for the installation of officers for the 2011-2012 year and for 2010-2011 member recognitions. The chapter does not meet in July or August. The evening begins with dinner at 5:30 p.m. followed by a business meeting at 6:20 p.m. with member recognition and officer installation immediately following the business program. Cost for the dinner is \$15, but there is no charge to attend the program portion only. However, registration is needed to ensure adequate seating.

Visit the First State Chapter's website at [firststateiaap.com](http://firststateiaap.com) for registration information. If you would like to become a member of the chapter, contact Roylene Marvel, CPS at [Roylene.marvel@state.de.us](mailto:Roylene.marvel@state.de.us).